



# TWO RIVERS BOARD OF TRUSTEES

March 9, 2026

## Call to Order

Chair Carne called the March 9th meeting of the Two Rivers Board of Trustees to order at 6:04 PM at Two Rivers Middle School with a quorum of Trustees present. Trustee Brunner was not present. Trustee Husser joined the meeting at 6:06pm. Trustee Thomas left at 7:30pm. Chair Carne opened the meeting by explaining that the meeting would be held per the Open Meetings Act and recorded.

## Roll Call

### Board Members

Elle Carne, Chair	Present
Derek Pierce, Vice Chair	Present
Mike Jacobs Jr., Secretary	Present
Faisal Awwal, Treasurer	Present
Alyssa Brunner, Trustee	Absent
Elaine Hou, Trustee	Present
Malik Husser, Trustee	Present
Jessica Proffitt, Trustee	Present
Erin Sheehy, Trustee	Present
Ahnna Smith, Trustee	Present
Raj Thomas, Trustee	Present
Belicia Reaves, Executive Director and Ex Officio	Present

### Others Present

Michelle Kimso, Special Project Manager for the Office of the Executive Director  
Bridget Jackson, Chief of Staff  
Gail Williams, Chief Operating Officer  
McKenzie Baecker, 4th St Elementary Principal  
Ashley Stone, Middle School Principal  
Megan DeRitter, Young Elementary Principal  
Katrina Duffy, FundEd Strategies  
Brianna Quinn, FundEd Strategies  
Any Stockburger, 4th Street Parent

### Approval of Meeting Agenda

Trustee Husser was not present, all other Trustees voted to approve the agenda.

### Approval of the January 12, 2026 Minutes

Trustee Husser was not present, all others voted to approve the amended minutes.

## **Executive Director Report**

Executive Director Reaves shared the Mission Moment of the Black History Month Celebration. For lottery update, Two Rivers had 1,303 applications with 48% ranking in the top 3. There were fewer students applying out this year than last year with PK4, 4th and 5th grade at 4th St having 10 or more students in the lottery, while PS3, 1st, and 5th grade at Young had 10 or more students in the lottery. The Middle School had 0 grades with 10 or more applying out.

Reaves then shared the development update that Two Rivers has reached the \$30,000 goal for the Back to Basics Campaign. She asked Trustees to look at the list of potential donors and put their name on the list if they know them. Trustees asked a question, if someone has already put their name in the document and someone else also knows the person, what should they do? Reaves asked them to make a comment in the document indicating that. Trustees also asked how the list got developed? Reaves shared the FundEd developed the list.

Reaves further shared that 4th grader Tymus Buska won first place in the DC Elementary Math Challenge. She thanked Trustees for coming to the Board coffees and invites them to volunteer with Ms. Brenda's Day of Service on Friday the 13th.

## **Development**

FundEd Strategies consultants Duffy and Quinn shared how they had been working with Two Rivers. The partnership started in October with discovery and led through February with a landscape analysis, fundraising pitch materials, and action planning. Deliverables produced include a segmented parent prospect list, 90 action plan, prospect mapping and outreach tools, detailed case for support, scripts & email templates. They challenged the board to make introductions, share the case for the support deck, host a conversation and be a visible champion for Two Rivers.

Trustees' questions included the giving capacity in each group. Quinn shared that parents and individuals were screened based on \$25,000-50,000 over five years. Foundations were screened based on alignment with Two Rivers vision, of which a majority were \$10,000 and above.

## **Strategic Plan**

Principals Baecker, DeRitter, and Stone shared an update on Strategic Plan Goal 1: Accelerating academic growth and achievement for all scholars through high-quality instruction, but using MOY data. In ELA grades K-2, 84% of students demonstrated measurable growth in decoding across microphases with 34.7% advanced three microphases. Encoding saw 74% of students demonstrated measurable growth, while 11.6% advanced three microphases. In MAP Math achievement increased from the 47th percentile (BOY) to the 48th percentile (MOY) and growth is above the national median at the 57th percentile. In MAP ELA, achievement increased by 6 percentile points from BOY (50th percentile) to MOY (56th percentile), while growth is above the national median at the 60th percentile. Across subgroups, Students with Disabilities (IEP) increased in ELA proficiency at ES (15% → 25%) and Middle School (6% → 12%). Multilingual Learners (MLL) Math growth increased at ES (41% → 53%) and Middle School (39% → 50%). Students Eligible for FARM's ELA proficiency increased across all campuses, including Middle School (8% → 15%). Mid-year data indicate strong growth across both subjects, with nearly half of students exceeding national growth

expectations. ELA proficiency remains above national norms and continues to accelerate, while Mathematics is improving and remains in a growth-to-proficiency phase.

Trustees asked a question around how often walkthroughs happen? Principal Baecker responded that walkthroughs happen once a month, with indicators visited on a weekly basis. Trustees further asked, who is talking with the kids about the data? Principal Stone responded teachers are unpacking through goal setting with students. They have their data to present at student-led conferences. Trustees questioned, how is it determined who received intensive coaching for teachers and what support do they receive? Principal DeRitter responded that foundational support is considered with 1:1 coaching, there is a new teacher cohort, content specific meetings, and staff ensure that they are aligned on messaging to best support teachers. Trustees inquired how staff are finding ways to maximize time? Principal Baecker responded through teacher planning time and facilitated meetings including unit planning and data.

Trustees encouraged principals to consider how to maintain school efforts, time, and space to make progress.

### **Governance**

Secretary Jacobs Jr. shared the memo below which were previously shared with Trustees.

- Vote on Mission - Annually, Two Rivers must review the program's mission statement through the appropriate governance procedures. The review ensures that the program's integrity and commitment to the importance of liberal education are maintained. Since the founding of Two Rivers, the mission statement has not changed.
- Recommendation - Keep the Mission the same.

All Trustees unanimously voted to keep the mission the same.

Secretary Jacobs Jr. shared that coffee with the board had a great turnout and they were able to hear from lots of parents. The Board was able to onboard 2 new members to the committees, one for academic and one for governance committee.

Chair Carne shared that if Trustees are thinking about being on the executive committee, they should continue doing so.

### **Finance**

Treasurer Awwal shared that there is one additional committee member to the finance committee.

Treasurer Awwal shared the following 3 memos below which were previously shared with Trustees.

- Dynamic Network Systems- Two Rivers solicited bids to replace hardware items that had reached the end of their life cycle including upgraded access points, cable, access point licenses, and network switches for all four buildings. Two official Category 2 E-Rate proposals were received from NFF and Dynamic Network Solutions (DNS). Proposals were evaluated using a weighted rubric comprised of cost (80%), Technical and comprehensive package (17%), including providing TR preferred branded devices, and experience providing similar services (3%). Through Category 2 ERATE funding, Two Rivers will receive a 50%

discount on the total cost approved by USAC. DNS scored the highest on the rubric and offered the lowest cost. Using E-Rate funding, Two Rivers' share of the DNS proposal cost would be approximately \$38,717 (50% of the total).

- Recommendation - Two Rivers requests that the Board approve this contract at a total cost of \$77,432.09.
- Vendor Renewals for FY27- Two Rivers used the services of the companies in the below table in FY26. Rates for FY27 were solicited and increased/decreased usage (if any) was considered. The contracts were previously procured in compliance with DC Public Charter School Board requirements and are therefore eligible for renewal without further procurement. The contracts are each estimated to have an aggregate value equal to or exceeding \$25,000 over the course of the fiscal year and therefore necessitate board approval according to Two Rivers policy.

Contractor	Service	Rate Change	FY26 Cost	FY27 Cost
Whitsons Culinary Group	Food Service Management	No change	Estimated year-end cost is \$550,000.	Contract value depends on use of services. Estimated cost is \$603,000
DC-Net	Internet Connectivity	No change	\$34,370	\$34,370
School Leader Lab (SLL)	Leadership Coaching	No change	\$30,400. SOAR Educator Pipeline Grant covers the cost associated with SLL	\$30,400. SOAR Educator Pipeline Grant covers the cost associated with SLL
Pepeco	Electricity Utility ( <i>Delivery only</i> . Supply is provided by Constellation.)	No change	Contract value depends on use of services. Estimated year-end cost is \$186,000.	Contract value depends on use of services. Estimated cost is \$186,000.
DC WASA	Water and Sewer Utilities	No change	Contract value depends on use of services. Estimated year-end cost is \$100,000.	Contract value depends on use of services. Estimated cost is \$100,000.
Verizon	Telephone Service	No change	Contract value depends on use of services. Estimated year-end cost is \$38,000.	Contract value depends on use of services. Estimated cost is \$38,000.

- Recommendation - Two Rivers requests that the Board approve the renewal of listed contracts.
- Contract Unexpectedly Exceeding \$25,000- Two Rivers' copier fleet service contract is determined by the number of copies made and billed for black-and-white and color copies. To manage the budget and ensure staff have copying autonomy, the PaperCut Print management system allocates a color copy allotment to each staff member. In reviewing the most recent quarterly vendor actuals, Two Rivers discovered that the cumulative expenditure with Copier Workshop had reached \$25,000.
- Recommendation - Two Rivers requests approval to expend \$38,000 in FY26 for services provided by Copier Workshop.
- Internal Controls Policies Manual Update - Two Rivers Internal Control Policy Manual describes the internal operating policies and procedures that all employees shall follow. The

Two Rivers Board of Trustees Finance Committee annually reviews the Internal Controls Policy Manual. Two Rivers is increasing the useful life of computer assets from 3 years to 4 years. All computer assets on the books prior to 7/1/25 will continue to depreciate under the previous schedule - straight-line over a three-year life. Any computer assets purchased on or after 7/1/25 will depreciate over four years. The impact on the income statement will be a 25% smaller annual depreciation expense for these new assets, but over a longer period. As depreciation is a "non-cash expense," this change will have no impact on cash flow.

- Recommendation - Two Rivers recommends updating the technology depreciation schedule in the Internal Controls Policy Manual (reference, page 12 of the Internal Controls Policy: Fixed Assets).

All Trustees unanimously voted to approve the above recommendations.

### **Closed Session**

Trustee Thomas was not present, all other Trustees voted to move to closed session under OMA (b) (10) Personnel Matter.

Trustee Thomas was not present, all other Trustees voted to move to open session. Chair Carne shared there was no public information to report.

### **Adjournment**

Trustee Thomas was not present, all other Trustees unanimously voted to adjourn the meeting at 8:13pm.

Prepared by:  
Michelle Kimso/s/  
Executive Assistant

Submitted by:  
Mike Jacobs/s/  
Secretary