



TWO RIVERS BOARD OF TRUSTEES

January 13, 2025

Call to Order

Chair Trembl called the January 13th meeting of the Two Rivers Board of Trustees to order at 6:02PM at 4th St Elementary School. Chair Trembl opened the meeting by explaining that the meeting would be held per the Open Meetings Act and recorded.

Roll Call

Board Members

Gregg Trembl, Chair	Present
Erin Sheehy, Vice Chair	Present
Elle Carne, Secretary	Absent
Ben Robins, Treasurer	Present
Faisal Awwal, Trustee	Present
Lauren Hamilton Edwards, Trustee	Present
Elaine Hou, Trustee	Present
Malik Husser, Trustee	Present
Alvincent Hutson, Trustee	Present
John Phillips, Trustee	Present
Derek Pierce, Trustee	Present
Jessica Proffitt, Trustee	Present
Ahnna Smith, Trustee	Present
Cara Williams, Trustee	Present
Aswathi Zachariah, Trustee	Present
Belicia Reaves, Executive Director and Ex Officio	Present

Others Present

Michelle Kimso, Special Project Manager for the Office of the Executive Director
Aqueelha James, Chief Academic Officer
Gail Williams, Chief Operating Officer
Bridget Jackson, Chief of Staff
McKenzie Baecker, 4th Street Elementary Interim Principal
Ashley Stone, Middle School Principal
Megan DeRitter, Young Elementary Principal
Khizer Husain, Senior Director of External Relations
Any Stockburger, 4th St Elementary Parent
Faith Hall, Young Elementary Parent
Callie Wardwell, Young Elementary Parent
Telisha Wilson, Young Elementary FSA President

Tatum Foote, Young Elementary Parent
Dustin Dunsmore, Young Elementary Parent
Adam Fivenson, Young Elementary Parent

Approval of Meeting Agenda

Trustee Smith was not present, all other Trustees voted to approve the agenda.

Open Comment

Faith Hall opened the open comment by advocating safe options for multi-modal arrivals.. She encouraged the school to be solutions focused, study capital improvements, and create a board led task force.

Callie Wardwell shared that it is frustrating parking on Education Hill and noted the lack of sidewalks. She asked the board to empower, assist and help enforce and enact change.

Adam Fivenson shared his love for the school and his concerns for the curb cut to come up the stairs. He is frustrated and concerned about the stressful morning experience. He wondered about cutting an opening on the fence on the 26th Street fence.

Mrs. Hall then shared the notes from Ms. Shawn DDOT safety tech, who requested a Traffic Control Officer to direct traffic. She also shared a note from Kindergarten teacher, Ms. Kate, who noted late students create a disruptive morning routine.

Additional written testimony was shared from Kerri Kolen, Rebecca Boehm, Tess & Jay Frost, Emily Pappas, and Emily Alexander.

Executive Director Report

Executive Director Reaves started her report by sharing an overview of the school year by highlighting the December Celebration of Learning by PK4 students and the gala. Reaves then shared an enrollment audit update that the Office of State Superintendent of Education notified Two Rivers of 28 student resident verifications were insufficient, of which Two Rivers is actively appealing 22. The audited enrollment of 994 left Two Rivers with a change in per pupil funding of -774k. \$50k in contingency has been released, 4 vacant positions are placed on hold, and other cost saving measures are being taken. The enrollment action plan includes revamping our enrollment audit process, enhanced internal checkpoints, and new Chief of Staff management of all processes/protocols of enrollment and recruitment. Two Rivers has also been in the news with School Leader Lab Publication and DC Council Testimony.

Strategic Plan Update

Chief Academic Officer James, Principals DeRitter, Stone, and Baecker updated the Trustees on the progress of the Strategic Plan Goal 1, which focuses on accelerating academic growth and achievement for all Two Rivers scholars through high-quality instruction. Beginning of Year MAP Assessment data shared ELA growth of 54% and Math growth of 41%. The team shared the metrics that were measured and an overview of the heat map of which was predominantly amber green and amber red. Some highlights of the goal include 89% facilitator effectiveness for Q1 of professional learning, strong engagement scores in co-teaching, and 299 coaching feedback sessions logged in Bullseye. Opportunities include resetting expectations for lesson internalization and partnering with School Leader Lab in aligning self-assessment tools for school leaders. A

discussion was held about data focus, staffing instruction, and looping. The school was encouraged to share the same level of detail around data with families.

Finance Committee Report

Treasurer Robins shared the update that the December 2024 Audit was clean and found that internal controls are operating with financial fidelity.

Development Committee

Trustee Phillips shared that the Development Committee is following up with relationships from 20th Anniversary Gala. Senior Director of External Relations Husain has put together a list of the grants that he will be applying for and is beginning to plan another season of fantastic voyages. All Trustees are encouraged to participate in the Voyages and build crew outside of school walls.

Governance Committee

Trustee Husser presented the following memos which were shared with the board in advance:

- **Committee Charter Votes** - Following the governance committee lead, each committee presented recommended updates and changes to their charter. The most significant changes are updating the format and names of staff/committees in all charters for consistency, creating an Executive Committee Charter as one did not exist previously and moving the responsibility of the Executive Director's evaluation to the Governance Committee as the oversight to the process and the Executive Committee to executing the review. During the Board Meeting, it was recommended that the development committee charter be updated to reflect full board approval of the development goal and individual fundraising plans for each Trustee. The Board will also review the development budget before it goes to the finance committee.
- Recommendation - It is the recommendation to approve the charters.

All Trustees Voted to approve the new committee charters.

- **Committee Applicant Updates** - Governance led a recruitment process for new non-voting committee members to support the work of the committees and build a board pipeline. Following recruitment, candidates' applications were blind screened by governance and those that advanced were interviewed by 1 or 2 board members of their preferred committee. Governance is recommending to invite the following to the committees:
 - Patricia Eisner-Development
 - Alyssa Brunner and Kam-AEC
 - Rebecca Boehm-Finance
 - Mike Jacobs-Governance
 - Raj Thomas-Finance

Closed Session

All Trustees voted to move to Closed Session under Open Meetings Act 2-575 (b) (14) To plan, discuss, or hear reports concerning ongoing or planned investigations of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation.

Trustees voted to end the closed session and adjourn the meeting.

Adjournment

The Board meeting adjourned at 8:04PM.

Prepared by:
Michelle Kimso/s/
Executive Assistant

Submitted by:
Elle Carne/s/
Secretary