



TWO RIVERS BOARD OF TRUSTEES

February 12, 2024

Call to Order

Chair Trembl called the February 12th Meeting of the Two Rivers Board of Trustees to order at 6:03PM at Two Rivers Middle School. Chair Trembl opened the meeting by explaining that the meeting would be held per the Open Meetings Act and recorded.

Roll Call

Board Members

Gregg Trembl, Chair	Present
Ahnna Smith, Vice Chair	Present
Kimberly Eddings, Secretary	Absent
Ben Robins, Treasurer	Present
Elle Carne, Trustee	Present
Lauren Hamilton-Edward, Trustee	Present
Malik Husser, Trustee	Present
Alvincent Hutson, Trustee	Present
John Phillips, Trustee	Present
Derek Pierce, Trustee	Present
Jessica Proffitt, Trustee	Present
Michael Murphy, Trustee	Present
Erin Sheehy, Trustee	Present
Cara Williams, Trustee	Absent
Aswathi Zachariah, Trustee	Present
Belicia Reaves, Executive Director and Ex Officio	Present

Others Present

Michelle Kimso, Executive Assistant
Aurora Steinle, Chief of Staff
Aqueelha James, Chief Academic Officer
Khizer Husain, Senior Director of External Relations
Ashley Stone, Middle School Principal
Guye Turner, 4St Elementary Interim Principal
Megan DeRitter, Young Elementary Principal
Anya Stockburger, 4th St Parent

Amending/Approval of Meeting Agenda

The meeting agenda was updated and to have the Academic Excellence Committee Report directly after the Executive Director Report. Trustee Pierce was not present, all other Trustees voted to amend and approve the agenda.

Approval of January 8th Minutes

Trustee Pierce was not present for the vote, all other Trustees voted to approve the minutes.

Executive Director Report

Executive Director Reaves led off her report by sharing about staff. 81% of staff indicated an intent to return, which is a 16 point increase from last year and in line with previous years as well as DC retention rates. Two Rivers is beginning to look for high quality, high performing staff to fill the roles of those they know to be vacant. She shared that the staff insight survey brought much joy. Each indicator related to instructional practice had significant growth compared with Fall 2022 and opportunity for continued improvement. Improvements also were made around culture, climate, and crew, including 22-24 point increase around school leadership and 20-24 point increase around DEI from Fall 2022-Fall 2023. Two Rivers has begun to drill into the 5 lowest domains with responses being implemented around coaching cycles and reconstructed professional development.

Executive Director Reaves continued to share an update around enrollment and recruitment. Lottery applications are currently above where Two Rivers was last year. Currently 4th & 5th grade at both Young and 4th Street have more than 5 students applying out. Recruitment efforts include neighborhood pop-ups and social media campaigns.

Discussions were held around Middle School improvements which led to favorable results in the insight survey and recruitment numbers.

Academic Excellence Committee

Chief Academic Officer James shared an overview of the academics at Two Rivers using data from the three dimensions of student achievement. PS-PK students have already met the end of year target in Reading/ELA. In 6th-8th grade, Two Rivers is leading over DC Public Schools in ELA with over 53% of students scoring proficient. In Math grades 1-5, 53% students have met their individual goals. Two Rivers attendance is also improving with 90% attendance in the Middle School which is up from 86% and 84% in November and December respectively. James shared that growth is outstanding and teachers are doing dynamic work.

A discussion was held around goals determination.

Finance Committee Report

Treasurer Robins shared that the finance committee would be sending out a survey relating to risk appetite, which intersects with parts of the strategic plan. He then presented the following memos which were shared with the board in advance:

- Procurement for Student Uniforms -Two Rivers requires students to wear uniform tops. Two Rivers issued a notice of intent to enter a contract on December 15, 2023, and placed advertisements in the DC Register, Washington City Paper, and Washington Informer for the price quotes to acquire uniform tops. Two Rivers received proposals from five vendors: Herman's Discount, Marketing Incentives, Premium Imports, Fresh Prints, and Sans Screenprint. All proposals offered prices for the varying quantities, sizes, and uniform styles. The submitted proposal costs ranged from \$40,742 to \$55,956.
- Recommendation - Two Rivers recommends contracting with Herman's Discount for \$40,742. Herman's Discount is an existing vendor of Two Rivers with a proven track record of providing quality items and product delivery time was the shortest. The rubric used to select a vendor considered price, product delivery, quality, and experience, and Herman's Discount scored the highest.

After a discussion on the uniforms, all Trustees except Trustee Pierce who did not vote, voted to approve the amendment.

Development Committee Report

Senior Director of External Relations Husain shared an overview of fundraising. Two Rivers is currently working on a grant for Summer School around \$100,000. Additionally, for the Spring Fundraiser there are currently nine fantastic voyages with three Trustees currently hosting. He encouraged Trustees to come to the voyages, donate to the auction, or be a sponsor. Husain also shared an overview of events of the 20th including a carnival for families, alumni gala, and event at the Middle School.

Closed Session

All Trustees voted to move to closed session under OMA 2-575 (b) (1) A law or court order requires that a particular matter or proceeding not be public & (b) (10) To discuss the appointment, employment, assignment, promotion, performance evaluation, compensation, discipline, demotion, removal, or resignation of government appointees, employees, or officials, or of public charter school personnel, where the public body is the board of trustees of a public charter school.

Adjournment

Trustee Husser was not present for the vote. Trustees Phillips and Pierce did not vote. All other Trustees voted to adjourn the meeting. The Board meeting adjourned at 7:59 PM.

Prepared by:

Submitted by:

Michelle Kimso/s/
Executive Assistant

Alvincent Hutson/s/
Trustee