



# TWO RIVERS BOARD OF TRUSTEES

December 12, 2022

## Call to Order

Chair Zachariah called the December 12th Meeting of the Two Rivers Board of Trustees to order at 4:02 PM. Chair Zachariah opened the meeting by explaining that the meeting would be held per the Open Meetings Act and recorded.

## Roll Call

### Board Members

Aswathi Zachariah, Chair	Present
Malik Husser, Vice Chair	Present
Eli Schlam, Secretary	Present
Gregg Treml, Treasurer	Present
Jenny Bradbury, Trustee	Present
Kimberly Eddings, Trustee	Present
Lauren Hamilton-Edward, Trustee	Present
Alvincent Hutson, Trustee	Present
John Phillips, Trustee	Present
Derek Pierce, Trustee	Present
Michael Murphy, Trustee	Absent
Ben Robins, Trustee	Present
Ahna Smith, Trustee	Present
Matthew Steenhoek, Trustee	Present
Penelope Thornton Talley, Trustee	Absent
Aurora Steinle, Interim Executive Director and Ex Officio	Present

### Others Present

Kenneth McCants-Pearsall, Chief Academic Officer  
Michelle Kimso, Executive Assistant  
Gail Williams, Chief Operating Officer

### Approval of Meeting Agenda

The Board voted unanimously to approve the December 12, 2022 agenda

### Approval of Meeting Minutes

The Board voted unanimously to approve the November 14, 2022 minutes.

### Interim Executive Director Report

Interim Executive Director Steinle provided an update on the Middle School. She described various opportunities for staff to give direct feedback included grade level meetings, dedicated listening sessions, skip-level feedback, and taking a weekly pulse check. Staff named safety from student behaviors as the need they most urgently wanted addressed. A new compensation plan for stipends was launched including \$40,000 for 25+ staff who had given additional time due to the impact of the new schedule. Interim Executive Director Steinle also shared a new initiative 'One Crew, One Continuous Journey' which targets safety and staff wellness by adding 4th Street Spanish Teacher Cody Encarnacion to the Middle School team as a temporary member in a new temporary role of Director of Student, Staff, and Community Culture. He will be joined by Director of Alumni, Equity, & Empowerment, Dawnyela Meredith in system building. Director of Literacy 4-8, Tina Johnson will coach teachers. To address shortage in staffing, three additional staff have been hired with three more offers extended.

A discussion was held about safety and discipline with a request for formal data and data around interventions.

### **Board Committee Reports**

#### **Finance Committee**

Trustee Eddings presented the following Memo, which was shared with the Board in advance:

- **Executive Director Search Firm RFP Selection** - Following the resignation of former Executive Director Kyles-Smith, the Board of Trustees formed a search committee. vacancies. After running the PCSB-required procurement process, Two Rivers received 5 proposals, of which the search committee interviewed and scored 4 search firms using a rubric. The search committee selected Edgility as the firm who possessed the skills and knowledge to carry out the search for the next Executive Director at an approximate cost of \$67,000.
- Recommendation - Two Rivers recommends contracting with Edgility to lead the search for the next Executive Director.

The board unanimously approved the contract.

Treasurer Trembl presented the following Memo and Resolution, which was shared with the Board in advance:

- **Corporate and Unincorporated Organization Resolution**- The New Markets Tax Credit (NMTC) program was originally enacted in 2000 as part of the Community Renewal Tax Relief Act to benefit low-income areas. The Two Rivers New Market Tax Credit (NMTC) unwind is scheduled to occur on December 20, 2022. The officers authorized to transact business on the account are Gail Williams and Aurora Steinle.
- Recommendation is to pass the resolution thereby allowing Secretary Schlam to sign and execute.

After discussion, the board unanimously approved the resolution.

#### **Closed Session**

The Board of Trustees unanimously voted to move to Closed Session under Open Meetings Act D.C. Code Section 2-575 under section (b)(10) to discuss personnel matters.

The Board of Trustees unanimously voted to move to Open Session.

**Adjournment**

The Board meeting adjourned at 5:10 PM.

Prepared by:  
Michelle Kimso/s/  
Executive Assistant

Submitted by:  
Eli Schlam/s/  
Secretary