



# TWO RIVERS BOARD OF TRUSTEES

October 11, 2022

## Call to Order

Chair Zachariah called the October 11th Meeting of the Two Rivers Board of Trustees to order at 6:02 PM via Zoom. Chair Zachariah opened the meeting by explaining that the meeting would be held per the Open Meetings Act and recorded.

## Roll Call

### Board Members

Aswathi Zachariah, Chair	Present
Malik Husser, Vice Chair	Present
Eli Schlam, Secretary	Present
Gregg Treml, Treasurer	Present
Jenny Bradbury, Trustee	Present
Kimberly Eddings, Trustee	Absent
Lauren Hamilton-Edward, Trustee	Present
Alvincent Hutson, Trustee	Present
John Phillips, Trustee	Present
Derek Pierce, Trustee	Present
Michael Murphy, Trustee	Present
Ben Robins, Trustee	Present
Ahna Smith, Trustee	Present
Matthew Steenhoek, Trustee	Absent
Penelope Thornton Talley, Trustee	Present
Kristina Kyles-Smith, Executive Director and Ex Officio	Present

### Others Present

Aurora Steinle, Interim Executive Director  
Gail Williams, Chief Operating Officer  
Kenneth McCants-Pearsall, Chief Academic Officer  
Michelle Kimso, Executive Assistant  
McKenzie Baecker, Middle School Assistant Principal of Culture  
Dawnyela Meredith, Director of Alumni, Equity, and Empowerment  
Raizon Battle, 6th grade student  
Anya Stockburger, TR 4th Street PSA President  
Cara Williams, TR 4th Street PSA Secretary  
Alicia Rowe, Young Elementary and Middle School Parent  
Tiffany Quivers, Middle School Parent  
Tornia Harrison, Middle School Parent

## **Approval of Meeting Agenda**

The Board unanimously approved the October 11th agenda.

## **Approval of Meeting Minutes**

The Board unanimously approved the September 12th, September 27th, and September 28th minutes.

## **Executive Director Report**

Executive Director Kyles-Smith started the Executive Director report by inviting the Middle School Assistant Principal of Culture Baecker, to share about the 6th grade trip to NorthBay. On September 26th-29th, 73 students and 20 adults attended 'Two Rivers' annual NorthBay trip. 6th-grade student Raizon Love shared that he got to know his crewmates quickly. Activities included: ziplining, soccer, walking on the beach, and fishing. Director of Alumni, Equity, and Empowerment Meredith shared an update on the Race and Equity Training with NorthBay. The training was a launching pad, and Two Rivers will continue cultivating relationships to ensure an equitable experience at NorthBay.

Interim Executive Director Steinle shared an update on enrollment, noting that on count day, Two Rivers had 1,052 students, which was 5 short of the enrollment target. The wait lists in the 3rd, 5th, 6th, and 7th grades were exhausted. 50 more students were enrolled than last year, but targets weren't quite met. Two Rivers looks forward to understanding how we fit into the district and nationwide trends. A discussion was held about whether there were any trends or patterns regarding families who recently unenrolled and if seats continued to be filled throughout the school year.

Executive Director Kyles-Smith shared that the transition to Interim Executive Director is underway. Interim Executive Director Steinle has been shadowing her. The Chief Academic Officer is transitioning to managing principals.

This being Executive Director Kyles-Smith's final board meeting, Chair Zachariah thanked Kyles-Smith for her service to Two Rivers, and in particular her work improving Board organization and how the Board receives information prepared for meetings.

## **Board Committee Reports**

### **Executive Committee**

Chair Zachariah shared that there would be a recommendation for Trustees participating in school events to be visible in supporting staff and the community. She also mentioned the board search committee for the permanent ED search has been formed and has begun the process of planning for the search.

### **Finance Committee**

Treasurer Trembl presented the following Memo, which was shared with the Board in advance:

- **Two Rivers' Waste Management** - Two Rivers requires a minimum of a 3-day waste management service pick-up for its two campuses. Last year's full re-opening of our new Middle School resulted in a significant increase in the accumulated weight of waste management at Young. Two Rivers issued a notice of intent to enter a contract on July 29, 2022, and placed advertisements in the DC Register, Washington Post, and Washington Informer. Two Rivers received quotes from Braxton Trash Service, Inc. and WB Waste Solutions, LLC.

- Recommendation - Two Rivers recommends that the board contract with Braxton Trash Service, Inc for \$28,320 as they have the lowest quote and have a proven track record of professionally servicing Two Rivers.

The board unanimously approved the memo.

#### Governance Committee

Secretary Schlam reminded Trustees to complete the background checks. He shared that the Governance Committee is in the process of scheduling regular meetings.

#### Transition Committee

Secretary Schlam shared that they are working on creating an Interim Executive Director Job Description.

#### Academic Excellence Committee

Academic Excellence Chair (AEC) Pierce shared that the committee met on September 22nd to review the AEC description and notes from last year. Their goals for this year include making school visits, and framing and articulating data for this year. There was a concern brought forward by a teacher which was referred to school leadership to discuss with the teacher. Chief Academic Officer McCants-Pearsall reported that the beginning-of-year assessments are being collected and disaggregated and data will be shared at the next meeting.

#### Development

Development Chair Phillips shared that he met with Executive Director Kyles-Smith about Senior Director of Development Eisner's departure from Two Rivers and the expansion of the Director of External Relations role. A discussion was held around continued funding and resources for development.

Chair Zachariah again thanked Executive Director Kyles-Smith and shared that it was a pleasure working with her. She thanked her for being a tremendous leader and for her strong engagement with the Board.

#### Closed Session

The Board of Trustees unanimously voted to move to Closed Session under Open Meetings Act D.C. Code Section 2-575 under section (b)(10) to discuss personnel matters.

The Board of Trustees unanimously voted to move to Open Session.

#### Adjournment

The Board meeting adjourned at 7:18 PM.

Prepared by:  
Michelle Kimso/s/  
Executive Assistant

Submitted by:  
Eli Schlam/s/  
Secretary