

TWO RIVERS PUBLIC CHARTER SCHOOL

# BACK TO SCHOOL WELCOME PACKET

YOUNG ELEMENTARY

2022 - 2023



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## BACK TO SCHOOL CHECKLIST

Families should complete all required and appropriate items by August 15

- |                                                                   |                                                               |
|-------------------------------------------------------------------|---------------------------------------------------------------|
| <input type="checkbox"/> School Supply List                       | <input type="checkbox"/> *Permission to Administer Medication |
| <input type="checkbox"/> Uniform Purchase                         | <input type="checkbox"/> *AlphaBEST Before and Aftercare      |
| <input type="checkbox"/> Immunization and Medical Records         | <input type="checkbox"/> *Parental Medicaid Consent           |
| <input type="checkbox"/> Tech Agreement (new families)            | <input type="checkbox"/> *School Lunch Program                |
| <input type="checkbox"/> *Early Childhood Questionnaire (PS3-PK4) | <input type="checkbox"/> *COVID Opt-Out of Testing            |
| <input type="checkbox"/> *PSA Sign-up                             |                                                               |

\*denotes optional items

# LETTER FROM YOUR LEADERSHIP TEAM

## DEAR TWO RIVERS YOUNG ES FAMILIES,

Summer greetings from your school leadership team! We hope you are having a joyful and restorative summer! The beginning of the school year is right around the corner, and it is with great anticipation that we welcome you to the new school year!

Whether you are returning or this is your first year at Two Rivers Elementary School, we are excited to begin the 2022-23 school year and partner with you to reach our mission: **To nurture a diverse group of students to become lifelong, active participants in their own education, develop a sense of self and community, and become responsible and compassionate members of society.** Our mission guides the work that we do with your children and our families every single day.

This year, we are working to restore various pre-pandemic ways for communication and collaboration with families. We look forward to welcoming families into the school building for arrival, dismissal, community meeting, and school events! Shared experiences in the school building help keep our community connected!

We also heard from families in our end-of-year survey that regular communication from your school leadership team helps you stay connected, so keep your eyes out for updates in the “Principal’s Corner” of the weekly Trib and monthly Family Newsletters delivered via ParentSquare. The “Principal’s Corner” and Family Newsletters will serve to provide highlight school events and upcoming dates, share celebrations, and ways for you to connect with the school community,

Our first opportunities to connect as a school family this year are the Beginning-of-the-Year Potlucks, Back to School Conferences, and Family Welcome Sessions. The welcoming activities lay a foundation for clear communication, building of norms and relationships, and understanding your child’s school experience:

- **Beginning of the Year Potluck**
  - A meet and greet for students, families, and school staff. We all bring a dish and enjoy time to connect and play games.
- **Back to School Conferences**
  - 30 minute sessions for families and teachers to learn about each other and the goals of the school year.
- **Family Welcome Sessions**
  - 30 minute sessions for the school leadership team to share information about arrival, dismissal, the Family Handbook, schoolwide celebration, etc.

We will share more information about the dates, times, and procedures for our welcoming activities in our next communication via ParentSquare in early August.

# LETTER FROM YOUR LEADERSHIP TEAM

The Two Rivers Community is driven by the EL Education phrase - “**We are crew, not passengers.**” We look forward to partnering with you to strengthen the middle school community, and continuing to learn and lead alongside the fabulous educators at the Young campus.

## How can you help strengthen the school community?

1. **Attend school-wide events.** Student-Led Conferences, Showcase of Learning, PSA meetings, sports events, Spanish Night, Community Meeting, etc. Even when our children are older and more independent, they need you to be involved in school (maybe even more)!
2. **Communicate and collaborate.** Read all crew leader and principal newsletters, use ParentSquare, email, volunteer as an expeditions expert, coordinate grade level celebrations, attend re-entry meetings, etc. When families and school teams are communicating and working in concert our children thrive.
3. **Model problem solving and growing your brain.** We expect all students to be problem solvers and to be lifelong learners. Talk to them about how you solve problems in your daily life, and are still learning and growing. Ask them about how they are engaging in classes by asking about the scholarly habits they are working on or the learning target for that day.
4. **Limit social media and cell phone use.** Increasingly more students use social media often to talk to each other. Social conflict and exposure to inappropriate content can stem from unsupervised use of technology. Set time limits and parameters for use of cell phones and check their social media accounts regularly. **During the school day students will NOT have access to their cell phones and/or smart watches with phone capability. Please email or call the front desk if you need to contact your child during the school day.**
5. **Time and attendance matter.** Make sure that your students get to school at 8:15am Every day students have very important work to do and their presence matters!
6. **Have a predictable sleep schedule.** Studies show that children need adequate sleep in order to learn and grow. Keeping a predictable routine will help them be happier and ready for learning every day.

Finally, we are very excited to re-introduce the school leadership team for the 2022-23 school year: Ms. Chelsie will return for her 5th year as school principal and 15th year at Two Rivers, joined by Ms. Alison and Ms. Megan, who bring 15 combined years of experience and are excited to return for their second year as Two Rivers leaders. There are also a few new faces leading our community this year- our amazing PSA Leaders! We are so grateful for their leadership and support for the school! Maya Chaplin is our school PSA president and Liz Clapsis is our school PSA secretary. Together, we are excited to share ways for you to be involved this year!

# LETTER FROM YOUR LEADERSHIP TEAM

As always, our doors are open for conversation and feedback. We can be reached at 202-546-4477, by email at the addresses below, or on ParentSquare. We look forward to working with you to maintain a safe and joyful learning environment where all students are growing as critical thinkers, problem-solvers, and contributors to a better world.

Sincerely,



Chelsie Jones

**Principal**

[cjones@tworiverspcs.org](mailto:cjones@tworiverspcs.org)



Alison Cross

**Assistant Principal of Culture**

[across@tworiverspcs.org](mailto:across@tworiverspcs.org)



Megan DeRitter

**Assistant Principal of Instruction**

[mderitter@tworiverspcs.org](mailto:mderitter@tworiverspcs.org)



Re'Jeanne Johnson

**Administrative Assistant**

[rejohnson@tworiverspcs.org](mailto:rejohnson@tworiverspcs.org)



# SCHOOL SUPPLY LIST

## REMINDERS:

We recognize that some families in the Two Rivers community will not be able to purchase supplies and others may be able to purchase extras. Please contribute what your family can towards classroom supplies.

## Preschool and Prekindergarten

Preschool and Prekindergarten

- 1 package of washable markers
- 1 package of construction paper
- 2 packages of crayons
- 2 glue sticks
- 2 packages of baby wipes
- 3 boxes of facial tissue
- 4 rolls of paper towels
- 4 canisters of sanitizing wipes
- 2 bottles of sanitizing spray
- 2 bottles of hand sanitizer
- 1 box of disposable masks
- 2 full change of weather appropriate clothes, labeled



## Grades K-1

- 2 packages of pencils (at least 12)
- 1 package of rectangular pink erasers
- 1 pair of scissors
- 1 pencil case
- 2 packages of crayons
- 2 packages of washable markers
- 2 packages of colored pencils
- 1 package of dry erase markers and eraser
- 2 solid color (1 blue, 1 red) folders with pockets (no designs)
- 4 glue sticks
- 1 box of disposable masks
- 1-2 boxes of facial tissue
- 4 rolls of paper towels
- 4 canisters of sanitizing wipes
- 2 bottles of hand sanitizer
- 1 full change of weather appropriate clothes, labeled

## Grades 2-3

- 2 packages of pencils (at least 12)
- 1 package of rectangular pink erasers
- 2 packages of colored pencils (at least 12)
- 1 package of washable markers
- 1 pair of scissors
- 1 pencil case
- 1 box of dry erase markers and eraser
- 2 wide ruled, black composition books
- 4 solid color folders with pockets (no designs)
- 1 box of disposable masks
- 1 glue stick
- 3 boxes of facial tissue
- 4 rolls of paper towels
- 4 canisters of sanitizing wipes
- 4 bottles of hand sanitizer

# SCHOOL SUPPLY LIST

## Grades 4-5

- 2 packages of pencils (at least 12)
- 1 package of rectangular pink erasers
- 1 package of colored pencils (at least 12)
- 1 package of crayons
- 1 package of washable markers
- 1 package of highlighters
- 1 package of dry erase markers and eraser
- 1 pair of scissors
- 1 package of sticky notes
- 1 package of 3x5 index cards
- 1 pencil case
- 3 black composition books
- 4 solid color folders with pockets (no designs)
- 2 glue sticks
- 1 box of disposable masks
- 2 boxes of facial tissue
- 3 rolls of paper towels
- 4 canisters of sanitizing wipes
- 4 bottles of hand sanitizer
- 1 spiral notebook with 4-5 subjects (**5G 4ES only**)
- 1 one inch binder (**5G 4ES only**)
- 1 package of 8 binder dividers (**5G 4ES only**)



## Grades 6-8

- 1 durable binder (3-ring, 2 inch or bigger)
- 7 binder tabs/dividers
- 1 homework folder, 3-hole punched
- 1 package of college ruled filler paper
- 2 marble notebooks
- 1 college ruled, black composition book
- 1 package of post-it notes
- 1 box of disposable masks
- 1 bottle of hand sanitizer
- 1 pencil pouch for binder, which includes:
  - 1 pencil sharpener that catches shavings
  - 1 eraser
  - 1 highlighter
  - 1 package of ink pens (blue or black), two pens for each month
  - 2 packages of 12 pencils
  - 1 package of colored pencils (at least 12)



# BACK TO SCHOOL CHECKLIST

## REQUIRED FORMS

### Uniform Purchases

#### **Student Dress at Two Rivers**

Two Rivers' uniform policy is intended to generate a feeling of unity, while allowing students some personal choice. Students are required to wear a Two Rivers uniform top at all times while in school building. However, students may wear any bottoms they choose as long as they are appropriate in length and design. Please closely review the Student Dress section of the forthcoming Family Handbook for additional dress guidance, including details about dressing for weather, footwear, and loaner uniforms.

To purchase uniforms, families can visit Two Rivers uniform and lunch store online [here](#) starting on August 8. If you need financial support to purchase your child's uniforms, please email your assistant principal. Uniform pick-up will be at the Young Campus starting two weeks before the first day of school.

While you can access the uniform store website starting on August 8 to pre-order uniforms, please note that uniforms cannot be picked up until our physical uniform store re-opens two weeks prior to the start of school. Look for information via ParentSquare for updates. Finally, we expect a number of items to be restocked in mid-August, so don't worry if you find an item that you need is currently out of stock.



### Immunizations and Medical Records

Don't Delay, Schedule Today! In order to prevent the spread of infectious diseases, it is vital that all students are fully immunized before returning to in-person learning. **No Shots, No School** is being enforced by the Department of Health (DOH), which means that students who do not have required immunization records submitted to the school will NOT be admitted to the building to attend school. All students must have an up-to-date immunization certification on file to attend in-person learning. Please note, proof of appointment will no longer be accepted.

Additional information concerning immunization requirements for the 2022–2023 school year is below.

- [School Immunization Guide](#)
- [District of Columbia Immunization Policy](#)
- [DC Pediatric Immunization Locations](#)

Students additionally need to have their required health certificate and dental records up to date - students who have a missing record have been notified. If you have any questions, please contact Melanie Jacobs at [medical@tworiverspcs.org](mailto:medical@tworiverspcs.org).



# BACK TO SCHOOL CHECKLIST

## REQUIRED FORMS

### [Tech Agreement for TR Learning Devices \[new families only\]](#)

It's critically important that if your child needs to quarantine due to COVID-19 for any reason (or we need to temporarily close), they are able to access their learning remotely from home using a device. Please complete [this form](#) to ensure that in the event of any remote learning required by COVID protocols, your child has a device prepared. The family will ensure students continue to adhere to the responsible digital citizen expectations agreed to in the [Student and Family Technology Agreement](#).



Please fill out one form per child: [Use and Responsibility Agreement for TR Learning Devices](#)

### [Early Childhood Questionnaire \[Preschool and Pre-K families only\]](#)

For Preschool and PreKindergarten families, please complete the “Ages and Stages Questionnaires” (ASQ)! We use these tools as part of our ongoing work to ensure every student is reaching both academic and developmental milestones and it helps us know a bit about your child before their year starts. You will likely want to print or review a PDF of the questionnaire on your device before submitting the answers online because some questions ask about your child's response to very specific tasks that you might not have done with your child. Please use [this link](#) and click the option for **BOTH ASQ-3 and ASQ-SE** on the welcome screen. We ask that you complete these questionnaires by August 15th at the latest.

By the way, did you miss Early Childhood Education Night for new families earlier this year? Watch the [replay!](#)



# BACK TO SCHOOL CHECKLIST

## OPTIONAL FORMS

### Meals at Two Rivers

Families can purchase meals at our [uniforms and meals online store](#). We have a new meal vendor this year and they ask families complete a [Meal Preference Form](#) regarding dietary restrictions and meal program selection.



Breakfast at Two Rivers is free for all students and Two Rivers participates in the National School Lunch Program, which includes free and low cost options for lunch.

We ask that ALL families interested in having their child receive meals through school complete the [Free and Reduced Price Meal Application Form](#) to sign up AND additionally complete this [Meal Preference Form](#) regarding allergies and meal program selection. For families who previously have paid for meals and have a credit in their account, please stay tuned for more information on how that will impact payment for the current school year.

### Permission to Administer Medication

If your child needs to take medication during the school day, please use [this form](#) to detail your student's medication and/or medical procedure plan to be administered at school and return it to the the school nurse or [medical@tworiverspcs.org](mailto:medical@tworiverspcs.org). The School Nurse will contact you to arrange medication/medical supply drop-off. For multiple needs, complete multiple sheets.

### Parental Medicaid Consent Form

*Special education students only.*

If your child receives special education services please review and complete a [Parental Medicaid Consent Form](#) to ensure that Two Rivers can receive appropriate federal reimbursements for certain health related services provided pursuant to your child's IEP. The form can be turned in at your school's front desk. Examples of health related services for which Two Rivers may be reimbursed include the following:

- Audiology Services/Assessment
- Behavioral Support Services
- Nutrition
- Occupational Therapy/Assessment
- Speech-Language Pathology Services/Assessment
- Orientation and Mobility Assessment
- Physical Therapy Services Assessment
- Psychological Evaluation
- Skilled Nursing Services
- Special Education Transportation Services

### Opt-out of COVID Testing

Families can opt-out of COVID "rapid" antigen nasal testing that Two Rivers may conduct onsite using [this form](#). The school may test students if they exhibit COVID-like symptoms during the day, if they are close contacts as part of a "test to stay" regimen, or randomized asymptomatic testing. The school may also test students if their families did not submit a COVID test result after a long holiday as a "test to return" protocol. If students exhibit symptoms and cannot be tested, they may be sent home. Please send any questions to Cade Pickette, Health and Safety Coordinator, [cpickette@tworiverspcs.org](mailto:cpickette@tworiverspcs.org).

# IMPORTANT READING



## A Crew Approach to Health and Safety

COVID, though not eradicated, continues to be much more manageable as vaccines and testing become commonplace. Based on changes in COVID guidance from the District, we have adjusted some of our policies but remain true to our ethic of asking everyone to do their part as we are all crew, not passengers! Read our updated [Crew Approach to Health and Safety](#).

## Five Scholarly Habits

At Two Rivers, our vibrant student culture is undergirded by five habits of mind, called [Scholarly Habits](#), that all students thrive to master. We ask that families familiarize themselves with these same habits so that they can notice and celebrate them at home!

## Three Dimensions of High-Quality Student Work

From its infancy, Two Rivers has remained a proud member of the EL Education network, which now serves over 400,000 students across the US with research-proven resources and equitable outcomes. [High-quality student work](#) is a fundamental aspect of student success (along with character-building referenced above) and is defined by work that is complex, well-crafted, and authentic.

## Family Handbook

The Family Handbook serves a foundational document in introducing families to Two Rivers and in building a community that is centered on the mission. The 2022-23 edition will be available in early August. Last year's version can be accessed [here](#).

## Commitment to Anti-Racism

Since our founding, Two Rivers has sought to nurture a diverse group of students. In recent years, we've explicitly committed to a journey to become an anti-racist organization — recognizing and celebrating both our differences and commonalities; integrating the experience and perspectives of people of color throughout our curriculum; and having courageous and empathetic conversations about race and racism with one another. Read more on our [website](#).

# SCHOOL CALENDAR

The Elementary School at 4th Street and Young arrival window begins at 8:15 AM. The school day begins at 8:30 AM and ends at 3:15 PM Monday, Tuesday, Thursday, and Friday. School begins at 8:15 AM and ends at 1:15 PM every Wednesday.

The Middle School arrival window begins at 8:30 AM. The school day begins at 8:45 AM and ends at 3:30 PM Monday, Tuesday, Thursday, and Friday. School begins at 8:30 AM and ends at 1:30 PM every Wednesday.

The academic calendar can also be accessed at our website: <https://www.tworiverspcs.org/current-families/community-calendar/>

## '22'23 calendar

The Elementary School day at 4th Street and Young begins at 8:15 AM and ends at 3:15 PM Monday, Tuesday, Thursday, and Friday. School begins at 8:15 AM and ends at 1:15 PM every Wednesday.

The Middle School day begins at 8:30 AM and ends at 3:30 PM Monday, Tuesday, Thursday, and Friday. School begins at 8:30 AM and ends at 1:15 PM every Wednesday.

Total number of instructional days is 180.

### August

- 24 Back to School Potlucks
- 24-26 Summer Bridge
- 24-26 Family Conferences
- 29 First Day of School

### September

- 5 Labor Day - no school
- 26-29 NorthBay (6th graders only)

### October

- 7 Professional Development Day - no school for students
- 10 Indigenous People's Day - no school
- 26 Fall Festival

### November

- 3 Picture Day at 4th Street
- 4 Picture Day at Middle School and Young
- 8-10 Family Conferences - early release for students
- 11 Veterans' Day - no school
- 22 Ms. Brenda's Day of Service
- 23-25 Thanksgiving Break

### December

- 12 Community Showcase at 4th Street
- 13 Community Showcase at Young
- 19-30 Winter Break - no school

### January

- 2 No school
- 3 Students & Staff return from Winter Break
- 16 Martin Luther King, Jr. Day Holiday - no school
- 17 Math Festival

### January continued

- 28 Middle School Science Fair
- 31 Black Lives Matter Week of Action

### February

- 1-3 Black Lives Matter Week of Action
- 1-3 Family Conferences - early release for students
- 13-17 Share the Love Week
- 17 Family Dance
- 20-24 Mid-Winter Break - no school

### March

- 2 Literacy Night
- 6-8 Latin Dance Competition

### April

- 13 Spanish Night
- 17-21 Spring Break - no school

### May

- 11 Welcome to Preschool Night (new families)
- 23 Community Showcase at Young
- 24 Community Showcase at 4th Street
- 29 Memorial Day - no school

### June

- 12-13 Field Days
- 14-16 Family Conferences - early release for students
- 14 8th Grade Promotion
- 15 5th Grade Promotion Ceremony at Young
- 16 5th Grade Promotion Ceremony at 4th Street
- 16 Last Day of School





# ALPHABEST BEFORE AND AFTERCARE

**After School  
is where  
adventure begins.**



**Let's spark wonder with Two Rivers Public Charter kids!**

**AlphaBEST Extended Day program for before and after school**

**PS\*-8G**

AlphaBEST gives your kids more than a safe place to do their homework. We engage their minds and expand their horizons. With an innovative, experiential curriculum, we allow kids to decompress from a day in the classroom by appealing to their curious, creative natures.

Run by a high-quality, caring staff, and designed to meet the changing needs of working parents, AlphaBEST Extended Day includes:

- Art
- Robotics
- Coding
- Drama
- Sign Language
- World Languages & Culture
- Homework Help
- Snacks
- Fitness Activities
- And More!

So come explore with us! For hours, locations, rates and online registration, visit [Alphabest.org/tworivers](https://Alphabest.org/tworivers). For questions, contact [lwood@alphabest.org](mailto:lwood@alphabest.org).

**AlphaBEST**  
EDUCATION



\*When registering, preschool and prekindergarten families should both select "PK" as the child's grade.



# PARENT SCHOOL ASSOCIATION WELCOME

Dear Two Rivers Families,

Raising children is life's ultimate expedition! Through a child's life, we parents and guardians nurture these little souls through feeding and sleeping, crawling and walking, speaking and eating, and... meeting, reading, sharing, and setting boundaries.

However, the journey of "Becoming" is not our children's alone. "Matrescence" and "Patrescence" are not common words in our culture, but they represent the precious development of adults into parents. Just as adolescence involves biological, emotional, and psychological change - so does your journey of becoming a parent and caretaker. The process deserves the same education, patience, and understanding. More often, though, parents are expected to be fully prepared and capable, social creatures - operating from biological instinct. The truth couldn't be more different.

"Sixty-six percent (66%)  
of parents reported being  
burned out."



Photo by JJ Jordan

This staggering statistic was released this summer of 2022 in a study on "Parental Burnout" by Ohio State University. This means as much as two out of three parents or guardians in our own community may be returning to school in the Fall with feelings of "physical fatigue, emotional exhaustion, lack of motivation, a sense of despair, as well as a detachment from others and pleasurable activities."

The good news is the symptoms can be temporary. According to this Healthline.com article, ways to manage "parental burnout" include:

- Talking with your spouse, co-parent, or partner
- Getting enough sleep and exercise, and
- Building a support network

# PARENT SCHOOL ASSOCIATION WELCOME

As a Two Rivers family, your support network is already here. As a school community, we are a network of peers. You are not alone. We're holding your space on this most special field study of life. We want to see you, particularly if you are experiencing the symptoms of burnout. If you've successfully pushed through your burnout - engage with us.

Starting in the fall, the Parent School Association ("PSA") will be hosting a variety of engagements each month - for ten months!

This includes Back to School picnic in August, Share Your DC and Beyond the Basics in October, Share the Love week in February, and the Gala in April. Each month you can also keep an eye out for casual, pop-up meet-ups. Find more information about the PSA on the Two Rivers website.

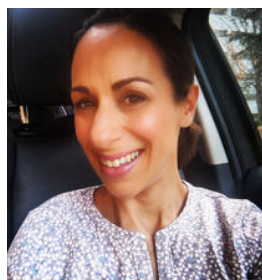
Let's come together this year and learn from each other on this Parenting Expedition fate has set us on. You might be the exact connection another parent or guardian needs to find.

To start this journey, we have a few questions. Please scan the QR code or follow the link to share a little bit about yourself. <https://forms.gle/Hf13ycHYW2ACFUFd9>

Sincerely,



**Maya Chaplin-Glover**  
Young ES PSA President



**Liz Clapsis**  
Young ES PSA Secretary



*Hit us up at [YoungES.PSA@tworiverspcs.org](mailto:YoungES.PSA@tworiverspcs.org)*

PS: Are you interested in a self-evaluation for parenting burnout? See page 9 of the [report](#).

# PARENT SCHOOL ASSOCIATION WELCOME



TWO RIVERS PUBLIC CHARTER SCHOOL

PARENT SCHOOL ASSOCIATION

## YEAR AT A GLANCE 2022-2023

### AUG

Back to School  
Picnic sign-up  
coming soon!



### SEP



Use Amazon Smile and  
learn about other giving  
opportunities

### OCT

PS, 6th: Share Your DC  
Family expedition to build  
connections across  
difference

### NOV

PSA meetings  
Held all year and open to  
all family members! Check  
out the Parent Square  
calendar

### DEC

Expedition Showcase



### JAN

MLK Day of Service  
Look out for service  
opportunities all year that  
embrace the TR mission

### FEB



### MAR

Family Crew  
Attend family events all  
year to build community  
and crew! Movie nights,  
coffee, meet-ups, +

### APR



### MAY



### JUN

Field Days



### YES, PLEASE!

How would you like to help?



# PARENTSQUARE

New families can set up their account now or wait for a ParentSquare activation link via email in early August. Returning families should continue to use their same account log-in information from last year. Please note that in late July and early August, the platform will be undergoing data updates and may be temporarily inaccessible.

Stay connected from anywhere with our

**online portal** and **parent app, ParentSquare!**

Get all school notifications in one place.

View only what's relevant to your student.

Never miss out again!

## Smart Alerts!

Get school wide announcements at your fingertips.

## One Tap Participation

For volunteering, conferences, event RSVPs, payments, permission slips and more

## Two-Way Communication

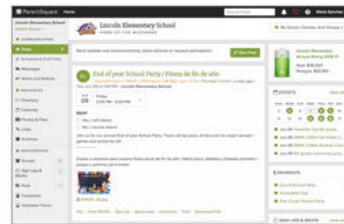
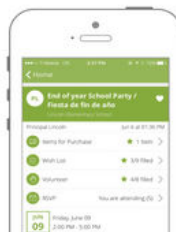
Send & receive real-time messages directly with teachers and administrators.

## How ParentSquare Works



**1.** Teachers & staff share school-related news on ParentSquare.

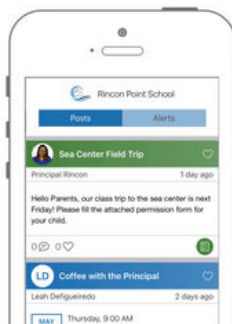
**2.** Parents receive, respond & sign up, and get automated reminders!



**3.** Everyone has easy access to all interactions in one place.

## Get Started in 3 Easy Steps!

**1.** Download the free iOS or Android mobile app.



**2.** Log in with your email or phone registered with the school.

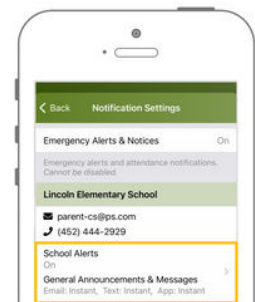
**3.** Start receiving posts relevant to your student.

## Choose Your Notification Preferences

**1.** Tap the '☰' icon at the top left corner. Tap 'Account' and then 'Preferences'



**2.** Tap 'Notification Settings'



**3.** Select how you'd like to be notified

## How to Make Sure You Stay Connected



Activate your account & login.



Set your notification preferences in ParentSquare.



Make sure the school has your correct email AND mobile phone number.

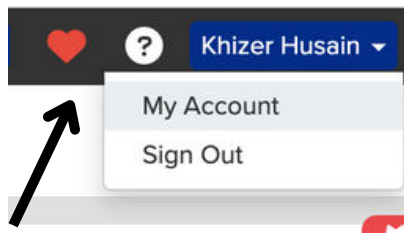


## TOP 2 PARENTSQUARE TIPS & TRICKS

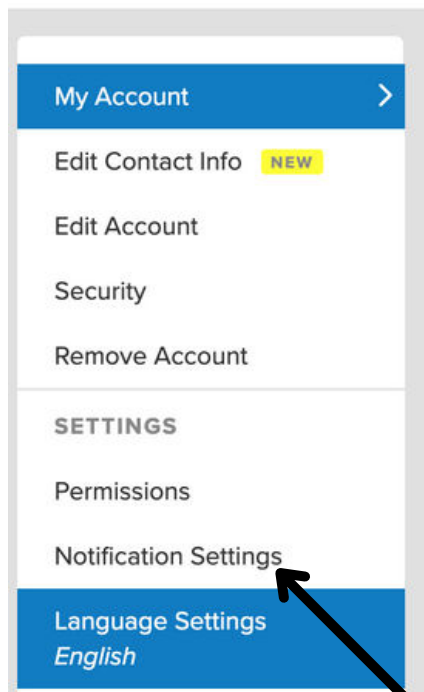
### #1: Customize Your Notification Settings

ParentSquare is powerful and can be overwhelming if you do not customize your notification settings. Be sure to set the frequency of posts to "digest" if want once-a-day posts after close of the business day. Select your preferred language and help others in the community, too. Make directory details (your students, email, phone) hidden or visible for other families at Two Rivers.

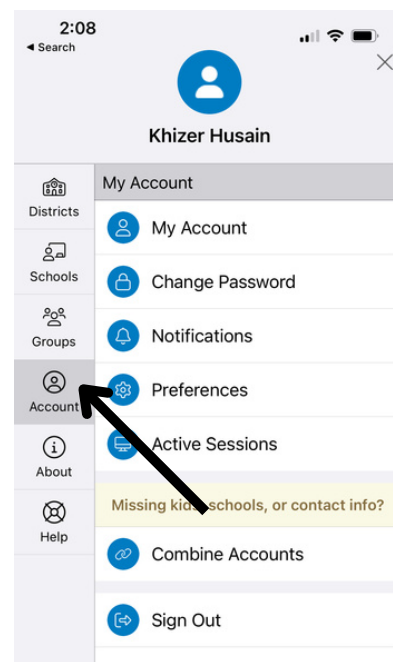
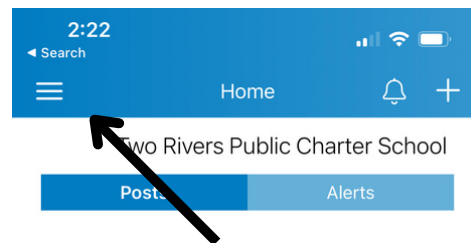
In web portal: Upper right corner



#### My Account



In app: Go to upper left corner to reveal Account menu

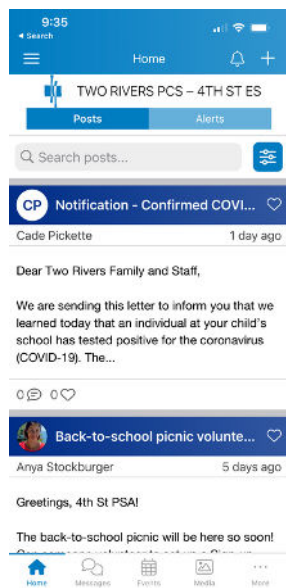




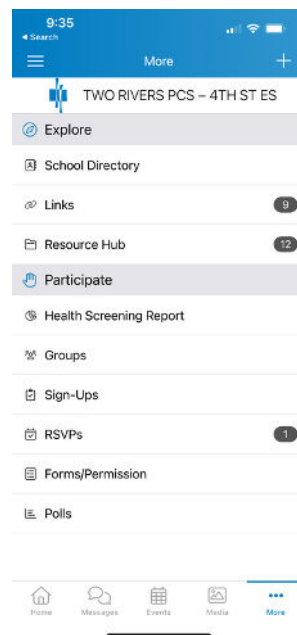
## #2 Access "Links" for Key Two Rivers Resources

Need to order student uniforms or lunch? What about the Family Handbook? We have created a set of "hot links" in the app so that you can access information on the go.

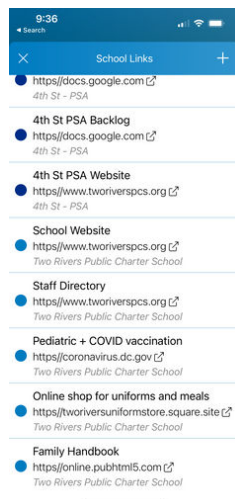
Go to lower right corner to  
"More"



Find "Links"



Find a curated list of hyperlinks



# COMMUNICATION CHANNELS

As we enter this new school year, we want to introduce and remind you about all the wonderful ways you can stay in touch and engage with the Two Rivers Community. We have three main communication channels for you to stay connected:

## ParentSquare

Our "all-in-one" family communication app and web portal. This will be our primary communication source for families to stay connected with teachers, staff, and other families.

## Two Rivers Website

Our website presents "the story" of Two Rivers - the history and mission of Two Rivers, learning approach, staff directory, policies, Board minutes. There are also campus-specific pages, which feature student work and opportunities for families to get involved.

## Social Media

Have you given us a follow yet? Our Instagram accounts are sources for bonus content! We celebrate joy throughout the schools, highlight student learning, and share information about community events.

### PARENTSQUARE

- Primary communication source
- Trib, the TR newsletter, sent every Tuesday
- Links to uniform/meal store, calendar, etc.

[www.parentsquare.com/signin](http://www.parentsquare.com/signin)

### WEBSITE

- Story of Two Rivers, staff directory, calendar
- Policies, Board minutes
- Parent School Association info for getting involved

[www.tworiverspcs.org](http://www.tworiverspcs.org)

### SOCIAL MEDIA

- Additional information and highlights
- Celebrating joy, student work, and community stories
- Instagram, Twitter, Facebook

[@tworiverspcs.org](https://www.instagram.com/tworiverspcs) [Network]

[@go.trconnect](https://www.instagram.com/go.trconnect) [Alumni]

# CONTACT INFORMATION

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