Use and Responsibility Agreement for
Students and Families with Digital Learning Devices

Two Rivers wants to ensure that all students are able to learn during the unanticipated closure of our schools. As such, we are lending one of our Chromebooks to students who otherwise would not have access to a device at home during this temporary closure. Two Rivers devices are expected to be used by students solely to engage in learning.

We ask parent/guardian to review and agree to the following guidelines for checking out a Two Rivers-owned digital learning device:

- The Chromebook will be used for educational purposes only. The student will engage in distance learning class assignments and meetings.
- During independent learning times, the family should decide and monitor when the device is used at home.
- The family will notify the teacher if the student is having technical issues with the device.
- The Chromebook and its adapter will be returned in the same condition it was received on the first day when school reopens.
- The family will ensure students continue to adhere to the responsible digital citizen expectations agreed to in the Student and Family Technology Agreement.
- Two Rivers will continue to monitor the device activity through GoGuardian.com
- The Chromebook will be secured and not left unattended. The family may be financially responsible if the device is destroyed, lost or stolen, caused by intentional (on purpose) or negligent (careless) acts.

I understand and agree to all the above expectations and consequences that ensure my child has access to technology.

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Student and Family Technology Agreement

At Two Rivers, we use technology in our educational program to ultimately promote and develop the digital responsibility of our students, as they use technology to engage more effectively with learning. Being digitally responsible means students are caring for their laptops and making sure that their internet time is on task, appropriate, and expands their learning.

Student Commitment- I make a commitment to be digitally responsible by agreeing to the following:

1) Upon issue of my assigned laptop for the 2019-2020 school year, I will treat my laptop with extreme care by transporting it carefully and returning it to its correct charging cart every day. Under no conditions will I take my laptop off school grounds.

2) I will only use my assigned laptop or if needed, a temporary replacement assigned by the school. I will never use another student’s assigned laptop. I will also not bring any personal computers on school grounds.

3) I will immediately notify school personnel of malfunction and/or damage to my assigned laptop.

4) I will never share my Google account password with others, and will immediately notify staff personnel if I suspect that someone else may have access to my Google accounts.

5) I will use my assigned laptop and all Gmail functions (email, Google Drive, and any other Google tools available, internet access) for school purposes only.

Student and Family Agreements

I understand that if I cause damage to my assigned laptop or someone else’s laptop, and/or lose my assigned laptop, I may be financially responsible for repair and replacement costs, pending school investigation.

I understand that if I use my laptop and gmail account tools for non-school purposes, I will lose the privilege of using my laptop for a set period of time, as determined by school leadership.

I understand that if I use my laptop and gmail account tools for inappropriate purposes that violate the social and emotional safety of another person or group of people, I will immediately lose laptop privileges. Depending on the severity of the digital violation or repeated violations, I will immediately lose laptop privileges for a set period of time or indefinitely, and may also receive the consequence of in-school or out-of-school suspension, as determined by school leadership. I will also need to create an action plan for improving my digital responsibility with the support of my parents and the school.